



**DEPED-TAY-DM-SGOD-19- 278**

**TO : CHIEF EDUCATION SUPERVISORS  
HEADS, PUBLIC ELEMENTARY AND SECONDARY SCHOOLS  
HEADS, UNIT/SECTION  
ALL OTHERS CONCERNED**

**FOR : CATHERINE P. TALAVERA, CESO VI**  
Schools Division Superintendent

**BY : MAYLANI L. GALICIA** *mg*  
OIC – Assistant Schools Division Superintendent

**SUBJECT : DIVISION TESTING CORE GROUP FOR ENGLISH  
PROFICIENCY TEST FOR TEACHERS NATIONWIDE**

**DATE : AUGUST 30, 2019**

1. Pursuant to Division 274 entitled “Administration of English Proficiency Test for Teachers Nationwide”, the City Schools Division of Tayabas will administer the English Proficiency Test for qualified applicants on September 1, 2019 from 6:30 to 12:00 noon at Tayabas City Division Stand Alone Senior High School.
2. For the smooth and successful conduct of the above-cited activity, the Division Testing Core Group is hereby created.
3. Please see enclosure 1 for the composition of Division Testing Core Group for EPT.
4. All personnel involved in the administration of the test will be entitled to service credit/ Compensatory Time Off as per DepEd Order No. 53 s. 2003 known as “Updated Guidelines on the Grant of Service Credit to Teachers”.
5. Immediate and wide dissemination of this memorandum is desired.

Encl.:  
As stated



**ENCLOSURE 1: DIVISION TESTING CORE GROUP FOR ENGLISH  
PROFICIENCY TEST FOR TEACHERS**

<b>CATHERINE P. TALAVERA, CESO VI</b>	<b>- Schools Division Superintendent</b>
<b>MAYLANI L. GALICIA</b>	<b>- OIC Assistant Schools Division Superintendent</b>
<b>MA. CORAZON M. CENSON</b>	<b>- BEA Monitoring Official</b>
<b>Dr. EDWIN R. RODRIGUEZ</b>	<b>- SGOD Chief</b>
<b>JOAN KATHLEEN T. BRIZUELA</b>	<b>- Division Testing Coordinator</b>
<b>MARIA CORAZON BORBON</b>	<b>- Senior Education Program Specialist</b>
<b>ARJOY DEMANDANTE</b>	<b>- Secretariat</b>
<b>JEROME JAVIN</b>	<b>- Utility</b>
<b>JAYRON BAER</b>	<b>- Security</b>
<b>MARY GRACE CABILI</b>	<b>- Chief Examiner</b>
<b>MARIA EDISSA CONTRERAS</b>	<b>- Room Examiner</b>
<b>ROBERTA ESMILLER</b>	<b>- Room Examiner</b>
<b>MARIA PAZ JAMILLANO</b>	<b>- Room Examiner</b>

This serves as travel order.

